



CONTRACT BASED APPOINTMENT - SENIOR MANAGER X 2

2 Positions available at Healthcare Management Company delivering services to medical schemes.

- Oversees daily activity of the team and liaison with clients (including presentations to client groups)
- Prepares budgets, schedules, and other organisational reports as needed
- Provides advice and guidance
- Manages team and workloads in order to meet goals and deadlines
- Develops plans to increase efficiency and reduce costs
- Improves existing systems and policies
- Ensures customer requirements are met in a timely manner and according to set service levels
- Oversees service processes
- Works closely with other departments to promote efficient optimisation
- Identifies improvement areas and plans and implements systems to boost company effectiveness
- Manages internal and external service suppliers / stakeholders / service partners
- Executes plans designed to meet company goals by creating and implementing policies and coaching employees
- Travelling to client / stakeholder / service partner meetings / forums

CV's to be submitted to cv@optics.co.za

Minimum requirements: Bachelor's Degree
Driving License

Remuneration: To be discussed with successful applicant